

Home Team
General Membership Meeting
Minutes
July 12, 2018
At Community Care Behavioral Health

Present: Chris Tombaugh, Caryl Zukowski, Betsy Wiest, Gail Detar, Chris Detar, Shawn McGrogan, Michele Sandor, Deirdre Tate, Joshua Jaeger, Jesse Hayword, County Executive, Kathy Dahlkemper, Kurt Crays, Linda King, Autumn Wilcox, Krissy Dimitrovski, Sheila Silman, Shelby Karns, Sean O'Neill, Barry Kohler, Liz McCormick, Lisa Karle, Mark Alexa, George Fickenworth, Maureen Dunn, Jennie Hagerty, Debra Smith, Ashley Franklin, Eddie Martin, Amy Clabatz, Grace Kennedy.

This regular meeting of the Home Team General Membership was held on Thursday, July 12, 2018 at Community Care Behavioral Health in Griswold Plaza, Erie, PA. The meeting was run by Chris Tombaugh. The meeting was called to order at 1:33 p.m. Introductions were completed. County Executive, Kathy Dahlkemper in attendance

I. Consent Agenda

A motion was made by Kurt Crays and seconded by Sean O'Neill to approve the consent agenda. The motion carried. The agenda is as follows:

- I. Consent Agenda
- II. Treasurer Report
- III. Committee Reports
- IV. Update on Strategic Plan
- V. Coordinated Entry Update
- VI. HMIS Report
- VII. Other
- VIII. Adjourn

II. Treasurer's Report

The Treasurer was not present, but Chair Chris Tombaugh reported that the account is at approximately \$4,950.00.

III. Committee Reports

Gaps Committee- Did not meet per Mark Alexa.

Housing Committee- Nothing to report per Dave Woledge

Children and Youth- Liz McCormick

The committee is planning to drill down to a smaller subcommittee, without agencies, in the efforts to make a case for what should be the future work of the committee. They will also be bringing to the next Executive Committee a request to fund again the

Homeless Child and Youth report completed by the Allegheny Intermediate Unit two years ago. Liz has reached out to the IU as well as Mike J. at the United Way who expressed willingness for United Way to be involved in funding this report. Liz met with Mike Jarusewicz from the United Way to discuss the original report, Erie Homeless Child and Youth Needs Assessment 2012-2015, was prepared in July of 2016. There is still \$2,300 of unused grant money in this account. Now that some time has passed the committee is hopeful we can collect this information again and gain additional insight into trends regarding children and youth homelessness. Further discussion about understanding complexity and identifying homeless youth. An additional \$836.75 is necessary to fund this project (to include extracting data from the Erie School District). Liz asked the Home Team for the additional funds and motion was granted by Kurt Crays and seconded by Krissy Dimitrovski. **Please note the allowable monies are not to exceed \$870.00.**

Education and Outreach- Nothing new per Grace Kennedy.

Membership- Not present

IV. Update on Strategic Plan George Fickenworth

The group has been meeting every other Tuesday. We need diverse agency/community representation at the table. The next meeting is July 24 at 1:30 to 3:30. Please attend. At the two meetings strategy plans began to come together. Discussion of areas of concern were narrowed down to 8 topics. At future meetings the goal will be to reduce the 8 established topics even further. The importance of attending the meetings was stressed in moving forward in the final stages of the Strategic Plan.

Coordinated Entry Update- Barry Kohler

Coordinated Entry is going fine. They are receiving between 75 and 100 calls each day. They are making referrals to the providers in HMIS. Barry asked providers to contact the on-call supervisor at (814) 434-1326 to inform them on bed availability on the weekend. There are 4 to 5 families calling in each day with no place to sleep. It was noted the importance of additional shelters for fathers and children. There is a Master List meeting scheduled for July 18th at ECCM. Also, the ECCM staff noted they are available to drive to the client if they have no means of transportation.

V. HMIS Report- Lisa Karle

Lisa reported that the fiscal year for HUD runs from October 1 through September 30th. Information for FY 2017 will be reported out soon and is from Oct 1, 2016 through Sept. 30, 2017. Seems overcrowded. Persons may be moving out of one shelter and into another shelter due to lack of housing options. The next NOFA will be coming out and will identify priorities.

Lisa took a few minutes to review the graphs collected by HMIS. The charts will be updated fiscally and implemented as a facet of the Strategic Plan.

There was some discussion about the overflow shelter. Millcreek Community is pulling out but would like to be an overflow to the overflow. This would be for those people that are banned from the overflow shelters. The location is to be determined.

Other Topics

Autumn Wilcox reported that the NOFA may be released earlier this year than in previous years. The application for ongoing applicants is due to Autumn on July 20, 2018. New applicants must turn applications into Autumn by July 27, 2018. New this year are \$264,000 bonus monies for Domestic Violence. They will consider consolidation projects. The project must begin and end together. This only works for 2 current projects.

The recipients of HUD monies will provide an on-site report. Autumn shared that 11 findings were noted at EUMA and the Community Shelter. (Lack of policies, annual service needed and inspection of housing.)

Emily Francis from the United Way did a brief overview of the survey. The Profile of Providers has been updated. She included a 211 hand-out as a visual. Emily noted that outreach materials are always available.

VI. Adjourn

When no other items were brought forth, a motion was made by Mark Alexa and seconded by Sean O'Neil to adjourn. The motion carried.

The meeting adjourned at 3:17 p.m.

Respectfully Submitted by
Jennie Hagerty